



# Walmart Scheduling Provides Work-Life Balance



## Predictability

All associates receive schedules **2 weeks** in advance



## Consistency

Set schedules are available, up to **40 hours** per week



## Flexibility

Associates can also **build their own schedule** by picking up or trading for shifts

Some Walmart associates value flexibility, while others are looking for consistency they can rely on. Either way, we've got them covered.

### Associates have control of their schedules:

The Me@Walmart app puts schedules and paid-time off options right in associates' hands. With the app, they can clock in right from their phone, view their schedules up to two weeks in advance, pick up extra shifts, trade shifts with each other, and view and request time-off.

### Providing a consistent 40 hours for a steady paycheck:

Walmart offers set schedules – up to 40 hours a week – so full-time associates can work alongside their teammates with the same shifts on the same days each week. This helps associates plan for life outside of work and know what to expect in their paycheck.

### Offering flexibility for those who need it:

Associates can also essentially build their own schedule for maximum flexibility. They simply choose when they're available to work and can pick up or trade for the shifts they want, up to 40 hours.

### Opportunities to earn more hours and gain new skills:

We provide cross-training to associates so they are eligible to work in different jobs across the store, opening opportunities to grow new skills and get access to available hours.

### Paid Time-Off and support for when life happens:

Walmart's PTO policy combines paid sick leave, personal time and holiday time into one category to give associates flexibility in how they use their time. Additionally, part-time and full-time hourly associates in the U.S. receive Protected PTO, which allows them to earn up to 48 hours of paid time per year (more in some locations) that can be used anytime to cover scheduled shifts when they are unexpectedly unable to make it to work.

### Paid parental leave for life's big moments:

Walmart provides U.S. salaried associates with 12 weeks of parental leave and full-time hourly associates 6 weeks parental leave to bond with a new child. When added to paid maternity leave, a U.S. salaried birth parent can take up to 22 weeks off and a full-time hourly birth parent can take up to 16 weeks off.

Learn more  
about working  
at Walmart

